



St. Cuthbert's

CATHOLIC SCHOOL

23 June 2015

Dear Parents/Guardians

Working With Vulnerable People (WWVP) Check

I would like to remind our families that all volunteers at St Cuthbert's Catholic School must hold a WWVP Check by 1st October this year. Online registration for WWVP Check opened on 1st April and volunteers must be registered by 1st October 2015. Please allow approximately 6 weeks for processing. As of 1 October, volunteers cannot help in the School without this identification.

Volunteers include:

Board members, P&F members, parents who assist in classes or in other activities – such as Friday Canteen, class excursions, sports coaches.

To register, go to www.justice.tas.gov.au, click on Working with Children and follow the prompts. The cost for volunteers to register is \$17.76.

It is also a requirement for people who volunteer in Tasmanian Catholic Schools to register for a Volunteer's Certificate with the Tasmanian Catholic Education Office (TCEO). Application forms for this registration are available at the School Office. There is no cost for the TCEO Volunteer's Certificate.

Yours sincerely

Elizabeth McDougall
PRINCIPAL

UPDATE 1, 2015



TASMANIAN
CATHOLIC
education office



Working with Vulnerable People (WWVP) Registration Non-Teaching Employees, Contractors and Volunteers

In this update:

Important Dates for Catholic Education Tasmania Non-Teaching Employees, Contractors and Volunteers

**1 October 2015
MANDATORY
REGISTRATION**

**20 August 2015
Last date for applications
for current Non-Teaching
Employees, Contractors and
Volunteers**

**1 April
Registration Opens**

Future Updates:

- TCEC WWVP Policy
- TCEO WWVP Procedures
- How to apply for Registration
- Regional Information Sessions

Feedback

We value your feedback.
Questions and Comments to:

Melissa McGuire
TCEO Human Services
wwwp@catholic.tas.edu.au

If you work or volunteer with children in certain activities or services, within Catholic Education Tasmania (CET), you must register for a background check, called, "Working with Vulnerable People Registration", by **1 October 2015**.

This registration aims to significantly improve safeguards to help keep children safe from harm.

Under the new legislation:

- Employees, Contractors and Volunteers of CET must apply for their own WWVP Registration once every three years;
- Employers are required to verify your Registration with the Tasmanian Department of Justice (DoJ);
- You will continue to be monitored by the DoJ for serious offences for the duration of your Registration;
- Your Registration can be used across multiple activities and organisations.

The DoJ has implemented a "phase in" period of 1 April – 1 October for Child Education Services (Non-Government).

INFORMATION FOR CATHOLIC EDUCATION TASMANIA

Applications for **Catholic Education Tasmania** opens on 1 April 2015 however, Registration **is not mandatory until 1 October 2015**.

Please note applications generally take six weeks to process. There may be delays depending on the applicant's personal information. To ensure **CURRENT** Employees, Contractors and Volunteers receive their Registration inline with the mandatory registration date 1 October 2015 **all applications MUST be submitted prior to 20 August 2015**.

FEES – Set by the Department of Justice

Volunteer Registration - \$17.76

Paid Employment Registration - \$103.60

A Paid Employment WWVP Registration will cover both paid and volunteer work in TAS for three years.

EXAMPLES OF PEOPLE WHO SHOULD NOT REQUIRE REGISTRATION:

- People dropping off or picking up children;
- Relatives attending school events such as assembly, sports carnivals, concerts etc. where they are not directly participating.

Persons who hold valid Teacher Registration, Limited Authority to Teach or Permission to teach from the Teachers Registration Board are not required to hold mandatory Registration until **1 January 2017**.

Remember!

**Child Education Services (Non-Government)
Registration is not MANDATORY until 1 October 2015**